

Nomination & Election of Officers

The nomination and election of officers is one of the most important responsibilities of PTA members. Each year a number of our local unit PTAs find themselves in trouble because the bylaws were not followed. Just for fun, see how familiar you are with the election process. Indicate if the statements below are true (T) or false (F).

- ___ 1. The nominating committee is selected by the board of directors at least one month prior to the election meeting.
- ___ 2. Officers are elected at the last PTA meeting of the year.
- ___ 3. The Principal automatically is a member of the nominating committee.
- ___ 4. All members of the nominating committee must be members of a PTA.
- ___ 5. The nominating committee must be composed of an uneven number of members.
- ___ 6. If a member of the nominating committee is unable to serve, that person is responsible to find an alternate.
- ___ 7. Only those individuals who are current members of the local PTA/PTSA and have a student in the school shall be nominated for or elected to an office.
- ___ 8. Upon election, officers immediately assume their duties.
- ___ 9. The slate of proposed officers shall be posted in the school office at least ten (10) days prior to the election meeting.
- ___ 10. A vacancy occurring in any office, with the exception of President, shall be filled for the unexpired term by a person elected by a majority vote of the board of directors.
- ___ 11. A quorum must be present at the meeting to elect officers.
- ___ 12. The Parliamentarian is appointed not elected.
- ___ 13. The nominating committee determines the officer positions to be filled for each PTA.
- ___ 14. The nominating committee can nominate more than one person for each office.
- ___ 15. The term of office is determined by the nominating committee.

Answers

1. F ARTICLE VI: OFFICERS AND THEIR ELECTION, #Section 7
... shall be **elected** by this local PTA/PTSA at a regular general membership meeting...
2. F ARTICLE VI: OFFICERS AND THEIR ELECTION, #Section 2
The election meeting is determined in the bylaws.
3. F ARTICLE VI: OFFICERS AND THEIR ELECTION, #Section 7, f
...eligible to serve **if elected**.
4. F ARTICLE VI: OFFICERS AND THEIR ELECTION, #Section 7, a
.... shall be a member of **this PTA/PTSA**.
5. T ARTICLE VI: OFFICERS AND THEIR ELECTION, #Section 7
...(must be an uneven number)...
6. F ARTICLE VI: OFFICERS AND THEIR ELECTION, #Section 7
... __members and __ alternates **who shall be elected**...
7. F ARTICLE VI: OFFICERS AND THEIR ELECTION, #Section 7, d
...individuals who are current members of **this** local PTA/PTSA...
8. F ARTICLE VI: OFFICERS AND THEIR ELECTION, #Section 5
...following the **close of the school year**...
9. T ARTICLE VI: OFFICERS AND THEIR ELECTION, #Section 8
...shall be posted in the school office at least ten (10) days....
10. F ARTICLE VI: OFFICERS AND THEIR ELECTION, #Section 6
A vacancy occurring in **any** office...
11. T ARTICLE XIII: GENERAL MEMBERSHIP MEETINGS, #Section 6
...for the transaction of business in any meeting...
12. T ARTICLE VII: DUTIES OF OFFICERS, #Section 1. g
appoint a parliamentarian...
13. F ARTICLE VI: OFFICERS AND THEIR ELECTION, #Section 1
The officers of this PTA/PTSA shall consist of ...
14. F ARTICLE VI: OFFICERS AND THEIR ELECTION, #Section 7, c
...shall nominate **an eligible person for each office**...
15. F ARTICLE VI: OFFICERS AND THEIR ELECTION, #Section 5
Term of office is determined in the bylaws.