

MANDATORY REQUIREMENTS

- Attend PTA Leadership Training Conference (LTC), including attendance at two workshops
Code: _____ Date: _____
Code: _____ Date: _____
- Attend Georgia PTA State Legislative Conference
Code: _____ Date: _____
- Attend a Georgia PTA Parliamentary Procedure/Bylaws Workshop
Code: _____ Date: _____
- Attend a District/Council Fall/Spring Conference – once a year
Code: _____ Date: _____
Code: _____ Date: _____
- Attend a Georgia PTA 101 Workshop
Code: _____ Date: _____
- Attend a Building Successful Partnerships Workshop
Code: _____ Date: _____
- Attend a Georgia PTA Financial Management Workshop
Code: _____ Date: _____

LEADERSHIP SKILL BUILDING – COMPLETE 3 OF 5

- Attend a Georgia PTA Team Building Workshop
Code: _____ Date: _____
- Attend a Georgia PTA Conflict Resolution Workshop
Code: _____ Date: _____
- Attend a Georgia PTA Communication/Public Speaking Workshop
Code: _____ Date: _____
- Attend a Georgia PTA Goal Setting Workshop
Code: _____ Date: _____
- Attend a Georgia PTA Grant Writing Workshop
Code: _____ Date: _____

COMPLETE 6 OF THE 12 ACTIVITIES

- Attend a Georgia PTA State Reflections Reception
Code: _____ Date: _____
- Serve as a Georgia PTA State Board volunteer in one of the following capacities: Convention Committee, Reflections Reception Committee, LTC Committee, BSP Presenter, Preparing for the Possibilities Facilitator, Legislative Committee, Diversity Committee, Office Volunteer, Model PTA Facilitator
Code: _____ Date: _____
- Attend a Membership Workshop
Code: _____ Date: _____
- Organize a Candidate’s Forum in your community
Code: _____ Date: _____
- Attend PTA State Convention
Code: _____ Date: _____
- Attend a job specific training workshop (committee or officer)
Code: _____ Date: _____
- Attend a Georgia PTA Diversity Workshop
Code: _____ Date: _____
- Attend Georgia PTA Day at the Capital
Code: _____ Date: _____
- Serve full-term in an Elected PTA Position
Code: _____ Date: _____
- Attend a Georgia PTA University
Code: _____ Date: _____
- Attend a Georgia PTA or Council Audit Workshop
Code: _____ Date: _____
- Attend a Georgia PTA or Council Wellness/Health Workshop
Code: _____ Date: _____

**GEORGIA PTA
2007-2008**

KEYS TO LEADERSHIP SUCCESS PASSPORT

Please note the following items in particular:

- Just as leadership development, both personal and organizational, is very much the responsibility of the individual, so is the maintenance of this passport. **Make a copy of the passport in case of loss, as the Georgia PTA will not keep records.**
- A small star following a workshop name will indicate that this particular workshop/activity is eligible as an award requirement.
- Take your passport to all PTA events/activities and fill-in the code and date. If your facilitator/presenter does not announce the event/activity code, ask for it before you leave.
- Additional copies of the passport may be obtained through the Georgia PTA website or your District Director.
- Once you have completed the requirements, mail your passport (don't forget to make a copy prior to mailing) to the Georgia PTA Office no later 30 days prior to State Convention.
- All recipients of this award will be announced at State Convention and printed in an appropriate issue of *The Voice*. If you are not able to receive your award in person, it will be mailed to you following convention.
- Members are eligible to earn this award twice. A different pin is awarded for each occasion.

For more information, contact:

**Georgia PTA
114 Baker Street, NE
Atlanta, Georgia 30308-3366
404-659-0214 or 800-PTA-TODAY
gapta@bellsouth.net
www.georgiapta.org**

Name: _____ Title: _____

Address: _____

Local Unit Name: _____

District: _____ Local Unit Number: _____

The Georgia PTA Keys to Leadership Success program is designed to recognize PTA members for their commitment to leadership and enable PTA leaders to function effectively. In doing so, the Georgia PTA offers you the opportunity to be recognized for the advancement of your own personal learning goals in your service to children. We are proud to be able to offer you an opportunity to build your personal resume through successful and recognized volunteer leadership.

You will have two years to complete the requirements beginning with your first attended event. Please refer to the back of this passport for more information. **Keep a copy of this document for your files, as Georgia PTA will NOT maintain a record.** Be sure to carry this passport to all PTA events and trainings.

"Good leaders are not born. They develop."

-Source: National PTA Annual Resources

**Georgia
PTA**
everychild.one voice.